**Annex XIII**

**FACULTY OF APPLIED SCIENCES  
RAJARATA UNIVERSITY OF SRI LANKA**

**This form is downloadable. Visit** https://aps.rjt.ac.lk/pgu-downloads

**PROGRESS REPORT OF POSTGRADUATE STUDENTS (MPhil. & PhD.)**

**It is mandatory** for every postgraduate student, registered for a research degree (MPhil. /PhD.) to submit a formal written report on the progress of his/her research project, once **every six months** (for the period from 1stt January to 30th June and 1st July to 31st December)for the evaluation. The report, along with this form should reach the faculty office no later than 2 weeks from the deadline.

PERIOD COVERED: From ………………………… to ……………………………

**To be completed by the student and handed over to supervisor/s.**

1. Name of Student:………………………………………………………………………

2. Degree (registered for): ……………………………….

3. Board of Study: …………………………

4. Title of the Thesis: ……………………………………………………………………………

5. Date of Registration: ………………………………Registration No. ……………………

6. Mode of Study……………………………………………………………

7. Brief description of the research carried out during the said period (use separate paper).

The report should cover the following aspects:

1. Introduction
2. Methodology
3. Results and Discussion
4. **Objectives already achieved & Future directions**
5. **Any deviation from workplan (justify)**
6. References
7. Publications

8. Have you completed the course work requirement (if any), as indicated in your M.Phil./Ph.D. application for registration? If no, justify.

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Date: …………………… Signature:…………………………..

**Report of the Supervisor/s**

Please briefly state the progress of the above-named student especially emphasizing on the following.

1. Performance and Enthusiasm: **Please comment specifically on the objectives the candidate has already achieved and future directions of the research.**
2. Punctuality:
3. Self-confidence:
4. Stress management:
5. Interaction with others:
6. Any other comments:

Date: ……… Signature and Name of the Principal Supervisor

**Observations of the relevant Board of Study:**

Date: …………………… Signature of the Chairperson……………… …….

Board of Study: …………………………………………

Remarks, if any:

**Approval of the Postgraduate Unit**

Meeting No: …………… Memo No: …………….

Remarks, if any:

Date: ……… Chairperson / Postgraduate Unit